



## JOB DESCRIPTION

**Position Title:** Camp Counselor

**Reports To:** Girls Empowerment Program Coordinator

**Wage:** \$10/hour

**Positions Available:** 3

**Position Type:** Full time, temporary, non-exempt

**Employment Period:** May 11, 2020 - August 5, 2020

### **ABOUT GIRLS CAN DO ANYTHING! SUMMER CAMP:**

Girls Can Do Anything! is summer camp with a purpose. Our goal is to support girls in developing an expansive vision of who they can be and what they can do in their lives. Experiences and family circumstances of our campers are diverse. Our camp is focused on increasing the connection between girls as early as possible to chip away at barriers that divide them – things like race, socioeconomic status, family makeup, body image and much more. We offer many opportunities for girls to learn new skills, make lasting friendships, embrace their strengths, and develop leadership and self-reliance. We do this by designing empowerment activities and through field trips that include meeting amazing women doing incredible things in our community. Our campers have a great time embracing how fun it is to be a girl!

Weekly camp sessions include 27 girls, ages 5-13. Some activities and field trips include the whole group, other activities will take place in smaller, similar-age groups of girls. Additional information about camp, including weekly theme descriptions, can be found here: <http://www.theoasiscenter.net>.

### Camp themes and work schedule

May 11 - May 29: Counselor training and camp preparation (approx 20 hours/week)

June 1 - 5: Adventures of a Girl (40hrs/wk)

June 8 - 12: Science Rocks! (40hrs/wk)

June 15 - 19: Girls to the Rescue (40hrs/wk)

June 22 - 26: I Heart Art (40hrs/wk)

June 29 - July 3: CLOSED (0hrs)

July 6 - 10: Girls Can Build Anything (40hrs/wk)

July 13 - 17: Girls Can Change the World (40hrs/wk)

July 20 - 24: Girls Mean Business, Part 1 (40hrs/wk)

July 27-31: Girls Mean Business, Part 2 (40hrs/wk)

August 3 - 5: Debrief/Organize (15hrs)

### **POSITION SUMMARY:**

A camp counselor is responsible for implementing camp activities, supervising and engaging with campers, ensuring camper safety, and upholding the principles and purpose of Girls Can Do Anything Camp.

### **Duties and Responsibilities:**

- Participate in pre-training sessions and preparations for camp.

- Foster a safe, inclusive, and welcoming environment that is respectful of diversity.
- Execute camp operations and programming as directed by supervisor.
- Ensure camper safety.
- Help the Girls Empowerment Program Coordinator or Executive Director with additional tasks and responsibilities needed.

**Education and/or Experience and Technical Skills:**

- Demonstrated experience in classroom management, camp, or other group setting with youth.
- Working knowledge of the importance of girls' empowerment and an empowering girls-only space.
- Working knowledge of the ways that issues such as race, class, gender, disability and family composition, as well as intersections of these issues, may affect girls.

**Other Requirements:**

- Must be 18 or older.
- Must have reliable transportation to and from the agency and all activity sites.
- Must complete and pass a criminal background check.

**Key Competencies:**

To perform the job successfully, an individual should demonstrate the following competencies:

- Organizational Support – Follows policies and procedures; completes administrative tasks correctly and on time; supports organization's goals and values; benefits organization through outside activities; respects diversity.
- Interpersonal – Maintains confidentiality; listens to others without interrupting; keeps emotions under control; remains open to ideas and tries new things; focuses on solving conflict; is solutions-oriented.
- Oral and Written Communication - Participates in meetings; writes clearly and informatively; edits work for spelling and grammar.
- Teamwork – Exhibits objectivity and openness to differing views; gives and welcomes feedback; contributes to building a positive team spirit; able to build morale and group commitments to goals and objectives.
- Initiative – Volunteers readily; looks for and takes advantage of opportunities; undertakes self-development activities; thinks outside of the box.

**Physical Demands:** The physical demands of this job include manual dexterity. The employee is required to sit, stand, and walk. The employee must be able to participate in all camp related activities with campers (swim, hike, sports, crafts, field trips, riding in vans/buses) and work both indoors and outdoors in the summer heat. The employee must navigate stairs and occasionally lift and/or move up to 50 pounds.

**Work Environment:** The work environment can be stressful, is fast-paced, and requires alertness and adaptability. The noise level can accelerate to moderate and high levels.

**The Oasis Center for Women & Girls is an Equal Opportunity Employer.**

Applicants should read, understand, and be qualified to perform all duties listed, with or without accommodations.

**How to Apply:**

- Learn more about The Oasis Center for Women & Girls on our website at [www.theoasiscenter.net](http://www.theoasiscenter.net)
- Submit a cover letter, resume, and two references (one personal and one professional - no family members) with phone numbers and email addresses to [Celeste.Cerro@TheOasisCenter.net](mailto:Celeste.Cerro@TheOasisCenter.net) by Sunday, March 6, 2020. Include in the cover letter why you think a girls' empowerment camp is important and what you hope to gain from your experience with the program.